



Abstract Policy and Submission Guidelines

Abstract Submission Deadline: Wednesday, April 14, 2021, 11:59 PM PDT

Please review the below guidelines as you prepare to submit your abstract.

- You can log off at any time and return to continue your abstract submission work at any time prior the submission deadline.
- All abstracts must be completed by the submission deadline. Any abstract that has an “Incomplete” status will not be included in the review process nor included in the program for the meeting.
- Verify that your abstract is correct and complete by clicking “Review My Work”. Please review your abstract submission to ensure the information is complete and accurate. **Once the submission site closes, no further edits will be permitted.**
- If you give your ANA account information to another person, please note that they will have access to edit all abstracts you have submitted for review/consideration.
- All notifications are sent to the primary author/contact.
- **Word Limit = 400, which includes words in the abstract title and abstract body. Spaces are not included.**
- If you use any special or unusual abbreviation in the abstract, place it in parentheses after the full word the first time it appears, then use the abbreviation throughout the remainder of the abstract.
- When citing references, provide the name of the first author, the title of the book or the name of the journal, and the year in which it was published.
- No illustrations, figures, images, tables, graphs are to be included.
- Your abstract will be printed **exactly as it has been submitted**. Please make sure to review all content for grammar, spelling, etc.

All abstracts will undergo a rigorous evaluation by a panel of faculty reviewers. Abstract reviewers will evaluate submissions based on the following criteria and will assess overall merit within the context of the specific academic discipline.

1. Scientific, clinical, or intellectual quality of the information presented.
2. Importance and relevance of the topic.
3. Recommendation based on appraisal of the value of the presentation to the meeting, including the quality, expertise, and diversity of presenters, and the consistency of the proposal with the meeting theme as well as proposal content.

Note: The title and author(s) of your abstract will appear **EXACTLY** as they are entered in the abstract submission form. Please double check punctuation and spelling before submitting.

The individual listed as the point of contact/primary author will receive all communication regarding whether the abstract has been accepted or declined via email.

If the abstract is accepted, the designated point of contact/primary author will need to:

1. Access the notification letter using the link provided in the “Abstract Submission Status” email.
2. Click on “Accept” or “Decline” at the bottom of the notification letter by the deadline listed in the notification.
3. Authors of accepted abstracts will be notified by June 2021. The email will originate from oasis@support.ctimeetingtech.com.

To check on the status of your abstract, accept your status, or print out your notification, you must login with your username and password.

Additional Information

1. All abstract presenters must register for the meeting and will be required to pay the Annual Meeting registration fee.
2. All accepted abstracts will be published in the Annals of Neurology, the official journal of the ANA.
3. ANA members and non-members are welcome to submit abstracts. Acceptance of abstracts will be based entirely upon quality.
4. The ANA will consider research that has been previously presented at another meeting but should be modified to reflect further developments and/or to apply to the ANA audience.
5. The abstract submission deadline, **Wednesday, April 14, 2021, 11:59 PM PDT**, will remain firm and any abstracts received after the deadline will not be accepted.
6. Authors of accepted abstracts will be notified by June 2021.
7. Abstract submission fees
 - a. ANA Members: **\$50.00**
 - b. ANA Student, Associate (trainee, resident or postdoctoral fellow) and LLMIC ([Low and Lower Middle-Income Countries](#)) Members: **\$30.00**
 - c. [Non-members](#): **\$175.00**

Questions about the online abstract submission process? Contact CTI Meeting Technology at Technical Support at ana@support.ctimeetingtech.com.

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